



Lowry Hill East Neighborhood Association

05/20

6:30pm - 8:30pm

Hybrid (In-Person @ Scout Workshop + Zoom)

Board Members:

Elise Moore - President
Jacob Mauren- New board member
Jackson Hampton– Outgoing board member
Dana Miller -New board member
Jona Roberson-New board member
Martha Burkett
Salma Sokkary- New board member
Anna Berglund– Outgoing board member, treasurer
Pete Bosclair- Vice President, Outgoing board member
Alexander Johnson
Cate Bosserman- Acting secretary

Staff:

Jack O'Shaughnessy

Officer:

Jordan Peacock

Guests:

Julia Chamberland, Market Manager Uptown Farmers Market

Meeting Agenda:

- Review Board Packet
- Call to Order & Welcome - *President*
 - Welcoming statements
 - Ice breaker
- Approval of Agenda and Rules of Order - *President*
 - *Approved*

- Approval of April 2025 Meeting Minutes:
 - Approved
- Board Officer Elections - elect President, Vice President, Treasurer and Secretary for the coming year until the next annual meeting
 - Any person is welcome to run for any of the positions
 - Will hold off on voting on officer positions until more people are present
 - Elise will make transition documents available— these include information about each position and roles
 - At beginning of the next meeting we will elect those positions
 - Reminder that all board meetings are public, people are always welcome to join
 - Motion: Approve Elise as interim President
 - Approved
 - Motion: Approve Jona for interim treasurer
 - Approved
 - Alexander has expressed interest for VP
 - Martha has expressed interest for secretary
- Treasurer's Report
 - Motion: Treasurer's report for April 2025: [PDF LHENA Management Report 2025-04.pdf](#)
 - Most of our accounting work goes to Dennis. He produces a monthly record of what we've spent our money on, how much we have left in various funding buckets.
 - Have \$35,000 annual to spend on staff, space, etc.
 - Anna will work with the next treasurer to onboard. Treasurer will not be on their own, lots of institutional knowledge.
 - Create budget for city
 - Administer PEF grants
 - Help decide where we spend our funds
 - More technical role than President, VP or secretary
 - From Dennis: please don't make purchases with private funds, have treasurer, president, or staff make the purchase with a LHENA credit/debit card
 - Anna, Elise and Jack will need to discuss how to make purchases approved (below) with the LHENA card
 - \$97 payment on 5/12 from card 1594
 - Will track this down to ensure it is not fraudulent
 - Technology purchases for Mega Mueller Market
 - See update below

- *Farmers Market Update and Q & A with Julia Chamberland*
 - ***Link to Uptown Farmers Market Development Update***
 - Julia is Market Manager and will handle day to day operations of market. There is a team working on fundraising, marketing, communications, etc.
 - Goal is to build community in uptown through food, supporting local businesses, etc.
 - Launching June 12. Thursday evening market 4-8 pm, 16 weeks, ending Sept 25th
 - Mix of activities and vendors— chef demos, music, food trucks, cottage foods, crafts
 - Wedge is the most dense neighborhood of the 8 neighborhoods that make up the market collaborative
 - Will be marketing through local papers, bus signage, posters, merch, etc.
 - Hired HotTea do do an installation
 - Diverse funding mechanisms— Grant funding, neighborhood associations, property owners, business owners, etc.
 - If we are still fundraising we could be open to helping raise funds on
 - Q: What are the expenses of a farmers market that you're raising money for? Big budget items are staffing, advertising & promotion, permitting, website and membership costs, site planning, etc.
 - Ribbon cutting is June 5th from 4:30PM - 5:30PM
 - The tour for involved orgs will be at 4PM
 - Elise: We plan to table and bring harm reduction supplies, do demos
 - Another resource for that is the Aliveness Project
 - How will you measure success of market? Goal of visits is about 1000 per market. FM 360 is data collection dashboard through U that we will participate in— attendance, sales, etc.
- Committees, Projects, Work Groups and Programs
 - Community Development - *Alexander Kurt Johnson*
 - Holidays on Hennepin - Post Approval LoS Discussion
 - Can Will Stancil with Holidays on Hennepin table at Mega Mueller Market?
 - Alexander to ask Joan if all tables are full
 - Wedge Point Park - *Cate Bosserman & Pete Boisclair*
 - Updates
 - Future clean-up engagement opportunities - *Pete Boisclair*

- \$500 for start up funds for Friends of Wedge Point Park. Pete will be leading the engagement efforts.
- LHENA Volunteer Network– Jackson
 - **Motion:** Approve \$450 for LVN to purchase tents and sandbags for Art Market @ Mega Mueller (Alexander added this)
 - **Approved**
 - Mega Mueller Market is June 7th. Have swap meet, bake sale, art market
 - Tents will be stored in Valerie's building
 - Are there additional volunteer needs? Check the LVN newsletter
 - Jackson was the board liaison for LVN
 - Dana is interested in being the liaison, maybe a co-lead
- Uptown Farmers Market - Cate Bosserman
 - Ribbon cutting is June 5th from 4:30PM - 5:30PM
 - The tour for involved orgs will be at 4PM
- Environmental Committee - Noah Cameron
 - Cleanup on Saturday 9:30- 12:30 at Mueller
 - Garden planted 2 weeks ago
 - Need waterers to sign up
 - Potential collaboration with Ella Baker on an educational event, potential to volunteer at that event
- Welfare & Safety Committee -
 - Naloxone training, fentanyl and xyloprene test kits
- Technology Committee - Pete Boisclair, Derek Nelson
 - LHENA owned device-
 - Can be transitioned between events and people to enable electronic payments, etc.
 - Derek recommended 2020 ipad & charging cables– requesting \$600 budget for these purchases
 - Would enable Venmo, Stripe, etc.-- In the past Joan has used her personal device.
 - Venmo has to be tied to a phone number. Our Google Voice number will not work for that.
 - Brought up at last meeting and voted to table it because LHENA already owns two devices
 - **Motion:** Approve \$600 for a LHENA owned device, plan and accessories
 - **Approved**
- Summary of committee

- Purpose is to meet tech needs of boards and committees
- Biggest project right now - devices
- Next meeting is in June
- Fund engagement - *Martha*
 - Blurb sent to Jack, support sessions scheduled
 - Flyering - board and/or LVN?
 - LVN needs 1 month notice - will print at Scout and do targeted flyering
 - Decision matrix at June meeting for discussion/approval - anyone want to be involved?
- Bylaws -
 - To be added to June board meeting
- Administrative - *Jack O'Shaughnessy*
 - Updates
- New Business & Announcements
 - We need to be announcing meetings via two forms of media

Adjourn

Post Board Meeting - TBD